

Role Description: Assistant County Commissioner (External Programme Partnerships)

Date: 29 July 2018

**Outline:** To work in partnership with external organisations and individuals to bring together external offerings to supplement and develop the Programme for 6-25 year olds.

**Responsible for:** No direct reports.

**Responsible to:** Deputy County Commissioner (Programme)

**Main Contacts:** County Team, District Commissioners, Leaders in Groups, UKHQ Staff, Staff of the Regional Development Service, Schools and other local Youth Organisations, Local Businesses and Local organisations.

**Appointment Requirements:** To understand and accept The Scout Association’s policies, have a satisfactory disclosure check, Completion of Wood Badge, which includes the Leadership and Management Modules as detailed in the Adult’s Personal File and The Scout Association’s Adult Training Scheme.

**Main tasks**

* Identify and investigate genuine external programme opportunities
* Maintain and communicate a list of local providers of programme opportunities with links back to the relevant programme.
* Contribute as a member of the County Team and to the development of the County
* Devise and maintain a rolling 12 month plan that includes targets and outcomes.
* Assist the ACCs in promoting a balanced programme to all Section leaders
* To attend meetings and conferences at County and National level as required

**Personal specification**

As the Assistant County Commissioner for External Programme Partnerships you will be an approachable subject matter expert on opportunities and how they link into the 6 – 25 programme.

**Abilities, Skills and Experience**

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| **Essential**  | **Desirable** |
| * Passionate about providing opportunities to more young people
* Want to see quality programmes delivered week-in-week-out.
* Able to support leaders to embrace all aspects of the programme
* Have a proactive and creative approach
* Able to engage, excite and enthuse young people and adult volunteers
* Able to communicate by telephone and email
 | * Able to commit around 4 hours a week on average
* Access to a PC and basic IT skills.
* Able to relate with young people and adult volunteers
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