

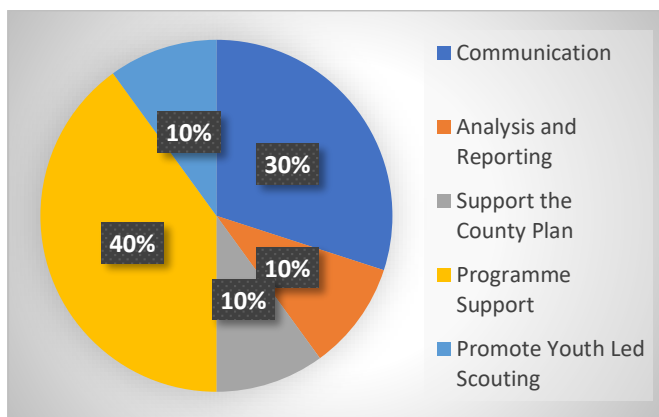
Role Description: Assistant County Commissioner (Scouts)

Launch Date 1 December 2019

Closing Date for Applications 1 February 2020

Outline To work in partnership with Deputy County Commissioner (Programme) with particular interest in the Scout section to ensure that adults are given the support, tools and skills to provide a quality balanced programmes in colonies across Norfolk which will enable the continued growth of the membership of the Scout section.

Snapshot of the Role:



You will know you are successful in the ACC Scouts role when:

- Leaders are engaged in every aspect of the Scout programme
- More young people achieve the Chief Scouts Gold Award

Main tasks

- Develop and maintain good working relationships with DCs, ADCs (Scouts) and other Commissioners in the County to provide support in matters relating to the Scout section and its Leaders
- Assist the ADCs (Scouts) in promoting a balanced programme to all Scout Section Leaders and Young Leaders
- Help develop youth led Scout section Scouting in Norfolk
- To identify, create and distribute guidance and resources for all aspects of the Scout programme
- Maintain up to date information on programme initiatives and circulate them widely
- Devise and maintain a rolling 12-month plan that includes targets and outcomes which will be fundamentally linked to the delivery and success of the County Plan
- Provide support for the DCC (Programme) and deputise in their absence if required
- To attend meetings and conferences at County level as required

Personal specification

As the Assistant County Commissioner for Scouts you will be an approachable subject matter expert, primarily about the Scout section's Scouting but have general knowledge about all areas of the 6 – 25 programme.

You will be able to 'get stuck in' and demonstrate role model Beaver leadership.

As a supporter in scouting you will be expected to take accountability and responsibility for initiatives delegated by the DCC(Programme).

Abilities, Skills and Experience

Essential

- Passionate about providing Beaver Scouting to more young people
- Want to see quality programmes delivered week-in-week-out
- Able to support leaders to embrace all aspects of the Scout programme
- Have a proactive and creative approach
- Able to engage, excite and enthuse young people and adult volunteers to deliver their Scout section plans
- Able to communicate by telephone and email

Desirable

- Previous experience in the Scout section
- Access to a PC and basic IT skills
- Able to relate with young people and adult volunteers

Responsible for No direct reports.

Responsible to Deputy County Commissioner (Programme)

Main Contacts County Team, District Commissioners, ADC (Scouts), Leaders in Groups, UKHQ Staff and Staff of the Regional Development Service.

Time and Resource Commitment An ACC is a key role to support volunteers across Norfolk in the understanding of the Scout Association programme.

There will be some travel involved, but many aspects of the role can be completed at home. An average weekly commitment of three hours is anticipated, but workload and diaries are self-managed and flexible.

Appointment Requirements To understand and accept The Scout Association's policies, have a satisfactory disclosure check, Completion of Wood Badge, which includes the Leadership and Management Modules.

(as detailed in the Adult's Personal File and The Scout Association's Adult Training Scheme)