

Role Description

Unit Leader – Norfolk Units - 25 World Scout Jamboree

Role summary

The Unit Leader is a volunteer who will inspire and line manage a small team of adult volunteers (called the Unit Leadership Team). The team, working together will lead our Jamboree Units (56 Young People) from Norfolk, Cambridgeshire and GirlGuiding to attend the [25 World Scout Jamboree](#) (25WSJ) in Korea during summer 2023 as part of the UK Contingent.

The Unit Leader is expected to demonstrate and advocate our Scout values through their leadership and infuse the UK Contingent's vision into local actions and plans.

The safety and wellbeing of everyone attending the World Scout Jamboree is paramount, the Unit Leadership Team will ensure that the Unit is supported by and operating in accordance with our [safer Scouting policies and guidelines](#) at all times. Our Yellow Card is an example of this good practice.

This is an adult role, and considering prior experience, the UK Contingent advise Unit Leaders, Deputies and Assistant should be at least 18 years old by 1 January 2022.

Our Scout values

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Cooperation** - We make a positive difference; we co-operate with others and make friends.

UK Contingent Vision

The UK Contingent will deliver a unique and sustainable international adventure shaped by young people. Rising to the challenges faced, we will facilitate the development of all participants and strive to be the most inclusive UK Contingent ever. Through engaging the whole of The Scouts on the journey, we will have a positive long-term impact both on Scouting and the local communities where we live.

Key information about the role

Responsible to (Line manager)

- County Commissioner

Responsible for

- Deputy Unit Leader
- Assistant Unit Leaders (x2)
- Young people (participants)

Main contacts

Internal

- County Commissioner
- Local Assistant County Commissioner (ACC) (International) and ACC Support
- Parents and carers of young people participants
- Other 25WSJ Unit Leadership Teams
- UK Contingent Management and Support Teams

External

- Girlguiding
- Local media contacts
- Sponsors and supporters of the Jamboree Unit

Appointment term

The role is likely to last until January 2024. The holder will be appointed by the County Commissioner following [the appointments process](#).

Personal development requirements

[Getting Started training](#) and the [relevant wood badge](#) (formal training recognition) for the role must be completed.

The Scouts' [Safety](#), [Safeguarding](#) and recognised [First Aid](#) ongoing learning must be maintained.

The role holder should hold or gain a Scouts' [Nights Away permit](#) (Campsite level)

Time commitment

This role will involve a significant investment of time in evenings and at weekends. About three weeks will be required to take part in the World Scout Jamboree event itself. While commitment can be planned there will be need for flexibility.

Consideration should be given to any pre-existing Scout roles and commitments before applying.

Main activities

In your role you will:

- attend the 25 World Scout Jamboree in SaeManGeum Korea during 2023.
- be responsible for the wellbeing, safety and operation of the Unit.
- develop a close working relationship with the Unit Leadership Team, clearly delegating responsibilities.
- manage and mentor the development of an empowered Unit Leadership team.
- take action to create a diverse, youth shaped, inclusive culture.
- set and monitor budgets and manage the finances of the Unit for the 'additional costs' within guidelines set by the County Board of Trustees. 'Additional costs' is defined as the finances required by the unit to operate over and above the participant fee ('core fee') set by the UK Contingent.
- work closely with UK Contingent Team members to ensure all relevant Unit preparations and administration are completed, including meeting the required deadlines.
- contribute to regular reviews with your line manager to monitor the development of the Unit.

As an individual and as part of the Unit Leadership team you will:

- create and support a youth shaped approach that involves young people in all key decisions, planning and operations.
- act positively to ensure the Unit Leadership team and young people cooperate in an open, inclusive and respectful way. Appropriately challenging negative behaviours.
- attend UK Contingent preparation events (virtual events, training days, weekends*, etc).
- be involved in a fair, inclusive and youth shaped selection of young people participants.
- prepare the Unit for the event guided by the UK Contingent's vision, communications, guidelines and best practices shared.
- develop and deliver a programme of activities, training and team building (including weekend camps and other Unit events) for the Unit and leadership team to build a functioning and cohesive team in time for the 25WSJ.
- help create an identity in line with the UK Contingent brand guidelines and merchandise for the Unit if desired. Examples: t-shirts, badges.
- champion the personal development opportunities for every individual within the Unit.
- plan, support and encourage fundraising by the young people in the Unit.

- engage with local scouting to ensure the Jamboree has a positive impact with as many people as possible and creates a long-term legacy for local scouting and the community.
- build relationships with, and possibly mentor, local members of the International Service Team to allow them to integrate into the Unit experience (this can pay dividends if the Unit needs extra help or support during the 25WSJ).
- communicate all relevant information about the 25WSJ to relevant parties (Examples: other Unit Leaders, young people and their parents/carers, County/Nation / British Scouting Overseas team, etc).
- contribute to the review and feedback process as required.
- any other duties as may be reasonably requested by your line manager and the UK Contingent Leadership Team.

*Outline proposed dates of Unit Leader weekends 23/23 January 2022 and 20/21 May 2023