Role Description for District Commissioner

Title: District Commissioner

Outline: To work in partnership with the County Commissioner to ensure that local implementation of our Skills for Life strategy happens, restart scouting, return to ‘business as usual’ and prepare for changes that will be released over the coming 2 years as part of Transformation.

**Responsible to:** County Commissioner

**Responsible for:** The Development of Scouting in the District

**Main contacts:** County Commissioner, County and District Youth Commissioners, Deputy County Commissioners, District Commissioners, District Chair, District Team, GSLs and section leaders, Transformation team.

**Appointment Requirements:** Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The ScoutAssociation’s policies). During the five months of Provisional Appointment the relevant Getting Started modules, Safety, Safeguarding and GDPR training must be completed. A Wood Badge must be completed within three years of full appointment.

It is expected that whilst volunteering for this role you will undertake regulated activity.

**Main tasks**

Alongside fellow key volunteers as District Commissioner you will help the District to understand, explain and plan the changes to come. Key tasks include: the full responsibilities for the role as contained in POR rule 4.44. and to be fully conversant with POR rule 15 and be able to oversee the implementation when needed. Additionally, as the Scout Association moves forward with the process of Transformation District Commissioners will need to embrace the following additional skills

* Taking ‘big picture’ plans and helping make them work in a local context – considering local timelines, commitments, and communication channels
* Supporting members to connect the dots about what the changes mean to them
* Helping shape future support for the Movement by feeding back what’s working and what’s not
* Join a monthly call with County HQ (lasting about an hour) to feedback on how things are landing locally, any challenges encountered, areas for improvement and best practice
* Set aside time on a regular basis to be the go-to person for change in the District

**Personal Qualities**

District Commissioners will be expected to:

* Openly contribute their views and ideas
* Be courageous and comfortable when talking about the importance of change
* Put themselves in other people’s shoes
* Be patient and flexible when unforeseen obstacles pop up
* Have a bright outlook and “Can do” approach to the role
* Be a trusted, calming voice during times of change

**Qualities required**

* Ideally will have led change before in a volunteer or professional capacity.
* Assemble and work with a small team to plan for and lead the change, which will include planning, attending, and speaking at local events
* Accept the rules and policies of The Scout Association
* Accept The Scout Association’s purpose, method and values
* Be an effective member of the Norfolk Senior Management Team and the District Commissioners Forum

**Support to County HQ**

* Regular communication with the County Commissioners team and the Transformation team
* Partake in further training and support in response to emerging needs

V1 03.22